

What 4 facts does Carnegie state to try and ease our minds about public speaking?

- 1.
- 2.
- 3.
- 4.

For fact #4, how does Carnegie use the anecdote (short story) to elaborate/add meaning to the fact he shared?

According to Carnegie, under a “SECOND Prepare the Proper Way,” there are three sub points. Name each and explain how he supports them.

- 1.
- 2.
- 3.

Under “THIRD/ Predetermine your mind to success” there are more sub points. Name each.

- 1.
- 2.
- 3.

Which one of these is most important to *your* success? Explain in a clear and thoughtful sentence.

On the back, select 2 quotations that help show what Carnegie puts in the section “FOURTH/Act Confident.” Write down the whole quote, and explain in a clear sentence what you can do specifically in response to these suggestions to become a better speaker.

In addition, **write a third quote** that comes from somewhere other than the fourth section and do the same—write the quote and explain how it can help you. Include the page number.